

FACILITY USE COUNCIL
MEETING MINUTES
JUNE 5, 2018

PRESENT: D. ALEXANDER, F. BENTLEY, C. DUNTEN, B. GLASS, B. HAY, M. HICE, R. IVES, R. PANICO, G. PESTUN, J. POTTER, J. ROSE, T. SIBBERSEN, K. SPARROW, A. SNEAD, M. VANDERHILL
ABSENT: R. BAIR, E. BERNHARD, C. COLELLA, W. GOULD-MCELHONE, B. GRAENING, T. HAMANN, B. REYNOLDS
GUESTS: B. BYLSMA, A. KONERU, C. PARKS

1. Call to Order – The meeting was called to order at 1:02 PM.
2. Business
 - 2.1 Other – D. Alexander introduced G. Pestun, who began work as the new Custodial Services Manager on June 1.
 - 2.2 Agenda Items
 - 2.2.1 **Dale B. Lake Auditorium Guidelines** – J. Potter introduced
 - 2.2.2 **General Review of Internal Guidelines** – A general review of all internal guidelines was conducted, at which point a discussion of which other unique spaces would require additional procedures manuals. This list of spaces will be developed amongst the group at a future meeting.
 - 2.2.3 **Guideline 19 Discussion** – D. Alexander introduced an option for a fee structure to be implemented, the last time fee structures having been reviewed in 2013. A full fee structure, which would include facility and equipment rental as well as staffing expenses, will be considered at future meetings before a recommendation may be made.
3. Upcoming Meetings – The next meeting of the Facility Use Council is **October 2, 2018**.
4. Adjourn – The meeting adjourned at 2:05 PM.